

## Company registration

### Sole Proprietorship / VOF (Vennootschap Onder Firma / Partnership)

**ANY OUTSTANDING AMOUNTS SHOULD BE PAID BEFORE REGISTRATION CAN BE PROCESSED**

1. An active, correct and accessible email address
2. A digital account to be created through: <https://login.arubachamber.com/> → My Chamber
3. Digital copy of valid passport or ID card \*(for a VOF: ID of all partners)
4. Extract of the Civil Registry (Censo Alf. 5, - not older than 3 months) \*(of all VOF partners)
5. Address  
Commercial Property: Rental agreement or lease agreement  
Residential/Property of someone else:
  - Digital copy of the passport or ID card of landlord/property owner
  - Approval letter from landlord/property owner
  - Extract of the Civil Registry (Censo Alf. 5, - not older than 3 months) or copy utilities bill (Web/Elmar/Setar)Own property: Kadaster (Land Registry) / copy of the mortgage deed / Notary deed / stating the address
6. \*VOF also requires a Partnership agreement (convenio). For a template of the Chamber click here: <https://arubachamber.com/pages/wp-content/uploads/2020/07/Modelcontract-VOF-V29NOV2013.pdf>.

*\*A person not born in Aruba and who does not have a Dutch passport also needs a copy of the petition of the business establishment permit, applied for at the department of Economic Affairs (DEACI) or the granted permit.*

*A person of Category A: a natural person with (long-standing) ties to Aruba but is required to retain a business license, as well as a legal person in possession of the required license pursuant to the "Vestigingsverordening Bedrijven" (Business Licensing Ordinance).*

#### Becoming a Dutch national through naturalization in Aruba

*\*A person who has acquired the Dutch citizenship in Aruba and who is 18 years or older will need to provide:*

- an extract of Dutch citizenship of the Civil Registry (Censo extract AWG 15: 'Bewijs van Nederlanderschap') stating the KB number and date
- the Royal Decree (Koninklijk besluit) obtained at the Cabinet of Aruba.